

United Board of Education  
Regular Meeting  
April 20, 2017  
7:00 p.m.

**CALL TO ORDER** The regular meeting of the United Board of Education was called to order at 7:02 p.m., April 20, 2017. Roll was called and answered by: Dana Poole, Craig Allaman, Hank Shimmin, Aaron Leary, Courtney Chandler, Kristin Dutton and Debbie King. Also in attendance: Sheila Presley, Andy Davis, Maggie Wallace, Kris Repp, Joe Nichols, Ryan Westart and Pat Coate.

**AGENDA** Hank Shimmin made a motion to approve the agenda with a second by Courtney Chandler. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Courtney Chandler and Debbie King. Nay – none.

**CONSENT AGENDA** Courtney Chandler made a motion to approve the consent agenda, with a second by Aaron Leary. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Courtney Chandler and Debbie King. Nay – none.

**DECLARE ELECTED** A motion was made by Aaron Leary with a second by Debbie King that

**MEMBERS** Henry Shimmin, Kristin Dutton, Debbie King and Andy Davis be declared elected members of the United CUSD 304 Board of Education with terms through April of 2021. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Courtney Chandler and Debbie King. Nay – none.

**OATH** The oath was read by Henry Shimmin, Kristin Dutton, Debbie King and Andy Davis.

**PRESIDENT PRO** A motion was made by Debbie King with a second by Aaron Leary to

**TEM** appoint Mr. Jeff Whitsitt as President Pro Tem. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Courtney Chandler and Debbie King. Nay – none.

PAGE 2  
BOARD MINUTES  
APRIL 20, 2017

ADJOURN SINE DIE Debbie King made a motion to adjourn the board sine die. Hank Shimmin seconded the motion. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Courtney Chandler and Debbie King. Nay – none.

APPRECIATION Courtney Chandler was awarded a “U Made a Difference” plaque for his service on the board.

OFFICERS A motion was made by Dana Poole to set the terms of board officers at 2 years. Hank Shimmin seconded the motion. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

PRESIDENT Debbie King nominated Dana Poole as President of the United Board of Education. Aaron Leary seconded the nomination. Aaron Leary moved to close nominations and cast a unanimous ballot for Dana Poole as President. Hank Shimmin seconded the motion. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

VICE-PRESIDENT Dana Poole nominated Debbie King as Vice-President of the United Board of Education. Aaron Leary seconded the nomination. Aaron Leary Moved to close nominations and cast a unanimous ballot for Debbie King as Vice- President. Hank Shimmin seconded the motion. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton,  
Andy Davis and Debbie King. Nay – none.

BOARD MINUTES

April 20, 2017

PAGE 3

SECRETARY Aaron Leary nominated Kristin Dutton as Secretary of the United Board

of Education. Debbie King seconded the nomination. Aaron Leary Moved to close nominations and cast a unanimous ballot for Kristin Dutton as Secretary. Debbie King seconded the motion. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

TREASURER A motion to appoint Lori Oetting as District Treasurer from April 2017 through April 2018 at a rate of \$2,000 per year was made by Aaron Leary with a second by Hank Shimmin. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

MEETING DATES Hank Shimmin made a motion with a second by Debbie King to set the 2nd Thursday of each month at the United High School Board Office for the United 304 Board of Education regular meetings. The meetings will begin at 7:00 p.m. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

IESA Aaron Leary made a motion to approve renewing membership in the IESA for the 2017-2018 school year. Hank Shimmin seconded the motion. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

BOOST A motion to allow the district to work out details to provide transportation for a 6 week period during the summer to utilize the 21st Century Boost program and/or other district functions was made by Debbie King with a second by Kristin Dutton. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

- HEALTH INS Health insurance renewals were tabled.
- CALENDAR Final changed to the 2017-18 calendar were tabled.
- NRA Craig Allaman made a motion with a second by Hank Shimmin to approve the NRA request of support. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.
- ELEM HANDBOOK A motion to approve the Elementary Handbook changes was made by Hank Shimmin with a second by Craig Allaman. Roll Call: Aye– Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.
- TENT AMEND BUDG Discussion was held regarding amending the budget.

SUPT. REPORT The board discussed possible awards for employees for 5, 10, 15 etc. years of service. The retirement breakfast will be held May 23rd. Teachers’ appreciation week is the week of May 1-5 and the board will provide breakfast on May 5th. The possibility of having a student representative to the board was discussed as well as the stake holders meeting.

CLOSED SESSION at 8:12 p.m., Hank Shimmin made a motion to enter into closed session with the intent to return for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. Craig Allaman seconded the motion. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

Return to open at 8:41 p.m.

RESIGNATION

The board regretfully accepted the resignation of Joe Nichols, Jr. High Principal effective the end of the 2016-17 school year with a motion by Hank Shimmin and a second by Craig Allaman.. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to regretfully approve the resignation of prom coordinator Madeline Wood was made by Debbie King with a second by Aaron Leary. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

EMPLOYMENT        A motion to employ **Trish Bertelsen** as West Elementary Tech/Librarian for the 2017-18 school year was made by Hank Shimmin with a second by Aaron Leary. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Megan Robinson** as North Elementary Kindergarten teacher for the 2017-18 school year was made by Kristin Dutton with a second by Hank Shimmin. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Haley Sikorski** as the West Elementary 5th grade teacher for the 2017-18 school year was made by Debbie King with a second by Andy Davis. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Sydney Sottos** as West Elementary 3rd grade teacher for the 2017-18 school year was made by Hank Shimmin with a second by Andy Davis. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Amanda Stewart** as High School English teacher for the 2017-18 school year was made by Debbie King with a second by Aaron Leary. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Katy Wilson** as West Elementary/Jr. High Cross Cat teacher for the 2017-18 school year was made by Aaron Leary with a second by Hank Shimmin. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Kelly Long** as High School night custodian beginning May 22, 2017 was made by Debbie King with a second by Aaron Leary. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Dorothy Oaks** as North Elementary Secretary for the 2017-18 school year was made by Hank Shimmin with a second by Kristin Dutton. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to employ **Chris Schwarz** as Jr. High Principal for the 2017-18 school year was made by Aaron Leary with a second by Hank Shimmin. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

A motion to re-employ all of the non-certified staff with a 2% salary increase for the 2017-18 school year was made by Aaron Leary with a second by Hank Shimmin. Roll Call: Aye – Dana Poole, Hank Shimmin, Craig Allaman, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

Adjourn        Craig Allaman made a motion to adjourn the meeting at 9:15 p.m. Kristin Dutton seconded the motion. Roll Call: Aye – Dana Poole, Craig Allaman, Hank Shimmin, Aaron Leary, Kristin Dutton, Andy Davis and Debbie King. Nay – none.

Approved: May 11 , 2017