United Community Unit School District #304
1905 100th St. Monmouth, IL 61462
(309)734-9413 Fax (309)734-0223

Announcement of Vacancies for

The Board of Education of the United Community Unit School District #304 is accepting applications for the following positions for the **2018-2019** school year:

Licensed Position(s) -

HS Instructional/Tech Coach - NEW
Expected Pre-Kindergarten Teacher - NEW

School Support Personnel

Custodian/Maintenance - United Jr. High School
Bus Driver(s) -
Paraprofessionals - various buildings -

Stipend Positions

HS Golf Coach	HS Speech Coach
JH Girls Basketball Coach	HS Scholastic Bowl Coach

All letters of application inquiries and credentials are to be sent to:
Jeff Whitsitt, Superintendent
United Community School District #304
1905 100th St.
Monmouth, IL 61462

The Superintendent of Schools will screen all applications. The administrative staff will conduct interviews. Applicants are not to contact board members.

To receive consideration, an applicant's file must contain:

1. A formal letter of application indicating desire to become a candidate.
2. A complete set of up-to-date credentials from the university which granted the applicants' highest degree. It is the responsibility of the applicant to make this request of the university.
3. A personal resume, which should include applicant's name, phone number, and record of education (high school through college work with dates and institutions).
4. A copy of the applicant's teaching certificate or explanation of reason such copy cannot be supplied (application for certification in progress, etc.).

United School District is a completely rural school district surrounding the city of Monmouth, IL. The conservative philosophy of the district has developed a well-disciplined school environment where students and teachers interact in a positive way with each other. The Board of Education and staff work together in order to make teaching at the United District a pleasure for both students and teachers alike. United Community Unit School District #304 is an equal opportunity employer. Applicants will not be discriminated against on account of race, color, national origin, age, sex or handicap.

4-20-18