

United Community Unit School District #304  
1905 100<sup>th</sup> St. .  
Monmouth, IL 61462  
(309)734-9413  
Fax (309)734-0223

Announcement of Vacancies for

The Board of Education of the United Community Unit School District #304 is accepting applications for the following positions for the 2017-2018 school year:

**Licensed Position(s) -**

**School Support Personnel**

**Evening Custodian - Start Date ASAP**

**Stipend Positions**

JH Track Coach  
HS Golf Coach, Asst.  
HS Varsity Softball Coach

All letters of application inquires and credentials are to be sent to:  
Jeff Whitsitt, Superintendent  
United Community School District #304  
1905 100<sup>th</sup> St.  
Monmouth, IL 61462

The Superintendent of Schools will screen all applications. The administrative staff will conduct interviews. Applicants are not to contact board members.

To receive consideration, an applicant's file must contain:

1. A formal letter of application indicating desire to become a candidate.
2. A complete set of up-to-date credentials from the university which granted the applicants' highest degree. It is the responsibility of the applicant to make this request of the university.
3. A personal resume, which should include applicant's name, phone number, and record of education (high school through college work with dates and institutions).
4. A copy of the applicant's teaching certificate or explanation of reason such copy cannot be supplied (application for certification in progress, etc.).

United School District is a completely rural school district surrounding the city of Monmouth, IL. The conservative philosophy of the district has developed a well-disciplined school environment where students and teachers interact in a positive way with each other. The Board of Education and staff work together in order to make teaching at the United District a pleasure for both students and teachers alike. United Community Unit School District #304 is an equal opportunity employer. Applicants will not be discriminated against on account of race, color, national origin, age, sex or handicap.